

**OPEN MEETING MINUTES**  
**Waukesha County Human Services Center**  
**Virtual Microsoft Teams Meeting**  
**Coordinated Services Team (CST)**  
**March 22, 2023**

**Present CST Committee:** Health & Human Services-Child Welfare and Protection Services (Fred Garcia), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Amanda Huber), Health & Human Services-Responsible for Economic Support Programs (Bob Alioto), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Eve Altizer (Chair)), Horning Middle School (Angie Krueger), Parent Representative (Hugh Davis), Parent Representative (Lon and Maureen Plestina), Public Defender's Office (Maura McMahon), Public Health (Theresa Imp)

**Absent CST Committee:** Health & Human Services-Children who are Mentally Disabled (Lithda Fischer (Vice Chair))

**Guests:** Beth Bode, Maryam Faterioun, Jason Fink, Jessica Hannaman, Stephanie Heinzelmann, Maddy Keefe, Bob Klingforth, Nichole Lahodik, Karina Moran, Lexi Sandoval, Vickie Smith, Michelle Taylor

**1. Call to Order**

Chair Altizer called the meeting to order at 12:00 p.m. Introductions were exchanged among the committee members and guests.

Garcia arrived at 12:01 p.m.

**2. Approval of Minutes**

Motion: Garcia moved, second by Krueger, to approve the Coordinated Services Team (CST) minutes of February 22, 2023. Motion passed without a negative vote.

**3. Committee Business**

**a. Crisis Intervention Presentation – Maryam Faterioun, Human Services Supervisor, Crisis Intervention Services**

Faterioun displayed and reviewed the PowerPoint titled "Waukesha County DHHS Crisis Intervention Services."

To get in touch with Crisis Services during business hours, call 262-548-7666 and choose option 4. After business hours, call 262-547-3388.

**b. Review Goals of the Committee**

Attendees reviewed the goals of the committee. Some of the ideas and suggestions included:

- Consider hosting a CST event to bring awareness of the available services as well as helping youth feel connected to the community, their school, and other youth.
  - A resource fair or CST day with various activities for youth of all ages to participate in
  - Huber and Krueger to work together on planning an event
- Identifying and addressing the gaps and services for children and families enrolled in the initiative.

- Distributing information about the availability and operations of the initiative to the general public.
- Focus on additional outreach to the community and create a sustainable outreach plan for the committee.

**c. Membership Updates**

Altizer discussed membership updates which included:

- Vote on Officer Jason Fink becoming a new member at the April meeting
- Mary Heather Carlson will be the new representative for the Public Health seat going forward

**d. Discussion of Future Agenda Items**

- April – presentation on the reduction of Foodshare and Medicaid benefits from Bob Klingforth from Economic Support Services (ESS)
- Healing Hearts presentation (Maureen Plestina to reach out for a presenter for May)

**4. Committee and Organizational Updates**

**a. HHS Staff Liaison**

Smith announced there is a total of \$350,000 available in American Recovery Plan Act (ARPA) grants with a maximum of \$100,000 per applicant. The deadline to apply is 11:59 p.m. on Friday March 31. For more information or to submit an application, go to: <https://www.waukeshacounty.gov/HealthAndHumanServices/child-and-family-services/>

**b. Comprehensive Community Services (CCS)**

Smith and Altizer are working on the mission to review the intake process within HHS to help streamline the process for the families that we serve.

There are currently two open positions to fill before the CCS teams are fully staffed.

The Caregiver Support Group, a support group bringing together caregivers of children and adolescents with social, emotional, behavioral and/or mental health challenges, is held virtually on the last Thursday of the month. If interested in attending, RSVP to Kirsten Jones at [kejones@waukeshacounty.gov](mailto:kejones@waukeshacounty.gov).

**c. Coordinated Services Team (CST)**

There were no additional CST updates.

**d. Children and Family Services Advisory Committee (CAFSAC) Updates**

There were no CAFSAC updates.

**e. Mental Health Advisory Committee (MHAC) Updates**

There were no MHAC updates.

**5. Agency Updates/Announcements**

Registration for the Wisconsin Family Based Services Association Conference is now open. The conference will be held Wednesday April 26 through Friday April 28 at the Wilderness in Wisconsin Dells. Those attending the full conference can receive 16 Continuing Education Units (CEUs). For additional information on the conference and the presenter schedule, go to: [www.wfbsa.com](http://www.wfbsa.com).

**6. Discussion Items for Next Agenda**

- Follow up discussion on what is considered quorum and a work group
- Discussion on CST outreach to the community
- ESS presentation from Bob Klingforth

**7. Public Comment**

There was no public comment.

Garcia and Imp left at 12:59 p.m.

**8. Adjourn**

Motion: McMahon moved, second by Davis, to adjourn the CST meeting at 1:00 p.m. Motion carried unanimously.

**9. Next Meeting**

The next meeting is scheduled for April 26, 2023, at 12:00 p.m. in Room 114 of the Waukesha County Health & Human Services Center.

*Respectfully submitted by Jessica Hannaman.*

Minutes Were Approved:  \_\_\_\_\_ Date: 04/26/2023