

**MINUTES OF: Public Health Advisory Committee Meeting**  
**DATE: Thursday, April 11, 2019**  
**TIME: 8:00am-9:30am**  
**LOCATION: Health & Human Services Building, Public Health Center Room 1001**



**Members Present:** Mary Baer, Chair / Citizen Member; (via phone) Kerri Ackerman, Waukesha Sixteenth Street Community Health Center; Dr. Steven Andrews, Aurora Healthcare / Waukesha County Medical Society; Andrew Dresang, Froedtert Health; Jessica Kadow, ProHealth Care Community Outreach Hispanic Health Resource Center; Betty Koepsel, Citizen Member; Mary Reich, Lake Area Free Clinic

**Members Absent:** Dr. Ross Clay, Citizen Member; Vicki Dallmann-Papke, HHS Board Liaison / ProHealth Care

**Ex Officio Members Present:** Bridget Gnad, Waukesha County Public Health / HHS, Emergency Preparedness Coordinator; Mary Jo Hamman, Waukesha County Public Health Division, WIC Supervisor Theresa Imp, Waukesha County Public Health Division, Family & Community Health Supervisor; Ben Jones, Waukesha County Public Health Division, Manager / Health Officer; Liz Laatsch, Waukesha County Public Health Division, CD Supervisor; Trista Neary, Waukesha County Public Health Division, Administrative Specialist; Mary Smith, Aging & Disability Resource Center of Waukesha County, Manager; Sarah Ward, Waukesha County Environmental Health Division, Manager

**Ex Officio Members Absent:**

AGENDA	TOPICS		ACTION ITEMS	DATE DUE
Call to Order		Mary Baer calls the meeting to order at 8:04am.		
Approval of Minutes		MOTION: Jessica Kadow, second by Mary Reich, to approve the minutes from March 14, 2019. Motion carried 7-0.		
Advisory Committee	2019 Public Health Needs Presentation	Mary Baer informs that the Community Needs presentation to the HHS Board on March 21 went well and the collaboration was well received by the board members. Emphasis was placed on the expected increase in the aging population, ALICE data and the connection of the ALICE population's overall health and how limited income has an impact on that. The shift to Public Health 3.0 will present challenges as nursing staff transition more to managing population health vs. providing hands on services to clients. General majority of board in support of a new department analytical data position.		
	Open Meetings	HHS is formalizing the structure of open meetings department wide. The importance of committee members notifying Trista about absence from a meeting, at least 1 day prior, is stressed to allow cancellation of meetings ahead of time. Open meeting firm guidelines indicate no quorum, no meeting.		
Agency Reports		Ben suggests that going forward, specific agencies should be highlighted during each monthly meeting so the agency representative can plan on giving a brief update. Mary Reich volunteers to give an update on Lake Area Free Clinic during the May meeting. Trista will establish a calendar for each month after that, to include all agencies represented on the committee.		
Committee Reports	Health & Human Services Board – Vicki Dallmann-Papke	No Update		

	<p>Environmental Health Division – Sarah Ward</p>	<p>Sarah Ward reports that additional citations are being added to the Prohibited Dangerous Animal codes. Dog vs. dog cases are treated similar to dog vs. human cases because the animals are domesticated. Humane Officer Jill is working on subtle education resources within the dog parks, including signage on how to appropriately greet / approach dogs and the body language of a dog.</p> <p>There is a proposed lemonade stand bill in review, regarding minors selling any food / drink items from home (earning less than \$2000). Working with lobbyists on the limited statement “exclude potentially hazardous foods” which is considered too broad.</p> <p>Licensure for tourist rooming houses is being reviewed in preparation for the 2020 Democratic National Convention.</p>		
	<p>Aging &amp; Disability Resource Center – Mary Smith</p>	<p>Mary Smith reports that the ADRC continues to roll out the next phase of the Dementia grant which includes a challenging behavior response initiative. They have established action teams similar to the CHIPP process and a transition team to help move things forward.</p> <p>ADRC is working with ERAs on the \$450,000 Caregiver Connection grant providing resource navigation type services for caregivers.</p> <p>Recent addition of an administrative position to be a liaison to Corporate Counsel and assist social workers with paperwork and other administrative tasks.</p>		
<p>Public Health Division Reports</p>	<p>Manager / Health Officer – Ben Jones</p>	<p>Ben shares that the CHIPP website, <a href="https://www.waukeshacounty.gov/chipp/">https://www.waukeshacounty.gov/chipp/</a>, is available for general CHIPP information. Through CHIPP initiatives, the Nutrition and Physical Activity action team also created the Live Well Waukesha County website, <a href="https://www.waukeshacounty.gov/livewell">https://www.waukeshacounty.gov/livewell</a>, which is now live. An online walkthrough of the Live Well site was shared with the committee.</p> <p>Current challenge of the OFR (Overdose Fatality Reviews) includes determination of who to have at the table due to the large size of the County and the number of municipalities that could be involved.</p> <p>State of WI is seeking accreditation, so is reviewing 140 requirements of a Health Department, to align with those standards. Undetermined what is needed or what we will have to do to stay certified by the state.</p> <p>Hispanic Health Fair planning is underway with consideration being given to what the best time would be to hold the fair, which is usually in October. Waukesha’s first United Way Project Homeless Connect will be held in September.</p> <p>Ben informs the committee that the Public Health Coordinator position has been reposted after the initial offer made was turned down by the respective candidate. Department management is looking for someone who demonstrates management skills / experience to oversee the daily operations of the division and represent the division on the Executive Staff Committee. Ben recognizes the division management team for making it work during the extended period of time they have been short this supervisory leadership position, noting there still has been an increase in staff morale.</p> <p>New division values created through the Organization Effectiveness process were shared.</p>		

	<p>Preparedness – Bridget Gnadt</p>	<p>Bridget Gnadt shares that the state site visit for CDC ORR will be on Friday, April 26. Results will be a good tool to use as we move towards meeting the “preparedness established” requirements by 2021.</p> <p>There are now 20-25 people on the FAST Team, which addresses the functional or access needs in shelter type situations, including mass clinics and family assistance settings. All divisions of the department are represented on the team and they have developed more inclusive go-tubs for when situations arise that include adaptable items, office supplies and paperwork.</p>		
	<p>Communicable Disease – Liz Laatsch</p>	<p>Liz Laatsch reports that we are late into the influenza season, which peaked at the end of March. Elevated numbers of cases are still anticipated into late April. Current primary strain of H3N2 is not as responsive to the vaccine and the elderly population has been hit the hardest.</p> <p>There are two active TB cases, both are still infectious and in isolation. As of the end of March there have been 140 LTBI cases.</p> <p>Measles is widespread nationally with 465 cases reported in 19 states, since January 2019. No confirmed cases in Wisconsin.</p> <p>Hepatitis A outbreaks are occurring throughout the country. There have been 140 deaths since 2016. This year the homeless population was added as an at risk group.</p> <p>Vaccines for Children (VFC) site visit program review will be on Tuesday, May 7.</p>		
	<p>Family &amp; Community Health – Theresa Imp</p>	<p>Theresa Imp reports that through the division OE efforts, an updated referral form was created that is more user friendly for both internal staff and community agencies to use.</p> <p>PHN Rachel Kelley’s 2 Minute Talk in collaboration with WIC Nutritionist Lisa Topp for March - Nutrition Month was shared with the committee. Theresa recognized Rachel’s 2 Minute Talk series and the positive feedback that has been received.</p> <p>The Drug Affected Infants &amp; Families of the Heroin Task Force is working with jail personnel in gaining representation and support at the pillar’s table.</p>		
	<p>WIC – Mary Jo Hamman</p>	<p>Mary Jo Hamman shares that WIC has been nationally credited with decreasing the obesity rate in young children ages 2-4 by a Harvard journal.</p> <p>Initial grant award for 2019 has been received without a decrease. Mid-year review will take place to determine any future decrease, if necessary.</p> <p>Continuing to see a decrease in case load with the lower unemployment rate and the increasing ALICE numbers.</p> <p>Grocery store monitoring is required every three years. Mary Jo reports that she will be monitoring eight grocery stores throughout Waukesha County.</p> <p>WCBFC is developing a website with assistance from a Public Health Masters student in Pennsylvania.</p>		
<p>Walk-In Items</p>		<p>Mary Baer shares that the new HAC’s women’s shelter is now open across from the Waukesha Food Pantry.</p>		

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<b>Next Meeting</b>		Thursday, May 9, 2019		
<b>Adjournment</b>		MOTION: Andy Dresang, second by Betty Koepsel to adjourn. Motion carried 7-0. 9:40am		

Minutes by: Trista Neary

Minutes Approved On: 5/9/2019